

## Student Check Request

### To Request a Check:

Name: \_\_\_\_\_ Last 4 Digits of SSN \_\_\_\_\_

Current Address: \_\_\_\_\_ Current Phone: \_\_\_\_\_

\_\_\_\_\_ Cell Phone: \_\_\_\_\_

Date: \_\_\_\_\_ **Please check if you want check mailed.**

Amount: \_\_\_\_\_

### To Receive the Check:

I know that these excess funds were to be used for educational costs, and since I decided to request them, I will be responsible for all tuition, books and fees that these funds were supposed to pay for.

Date: \_\_\_\_\_

Student Signature: \_\_\_\_\_

### STOP HERE

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Sat Progress:    Yes        No            Initial: \_\_\_\_\_

Entrance Counseling:    Yes    No    Initial: \_\_\_\_\_

Administration: \_\_\_\_\_

Financial Aid: \_\_\_\_\_

Date Approved: \_\_\_\_\_

Check #: \_\_\_\_\_

Amount of Check \$ \_\_\_\_\_

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**Current balance** \_\_\_\_\_ **Check** \_\_\_\_\_ **Class Receipt** \_\_\_\_\_